



SCHOOL PHOTO DAY IS COMING!

Dear Parents,

For the duration of COVID-19, please be aware that Kapture photographers are following all recommended health guidelines and safe practices. Photographers will use verbal queues and instructions in an effort to uphold a high standard of student presentation. Students may be instructed by photographers to use single use sterile combs, use wet wipes or tissues, to fix collars, buttons and stray hairs - without physically touching students.

Our school photo day is coming! Approximately two weeks prior to the photo day every student will receive a Kapture Photography order envelope to bring home. The recommended method of ordering your photos is online through Kapture's website as your payment is secure and can be easily verified at any time. If you pay online, there is no need to return the order envelope to school.

Alternatively you can pay by cash and return the provided envelope to the school on the photography day. Please note the photographers cannot open sealed envelopes and cannot provide change.

Sibling orders can only be placed online at www.kapture.com.au

You have the option to order a sibling photo package online, however please note there is a physical limit in the school schedule to how many sibling photos can be taken. Once the maximum capacity of sibling orders has been reached, no more sibling orders can be placed.

If maximum capacity is not reached, sibling orders **close 12pm midday sharp, AT LEAST one business day prior to the first photo day**. Enter your school code **now** in the Order Online page of our website for a live countdown.

The school or the photographers cannot accept late orders for sibling photography. Please do not ask as your request simply cannot be accommodated.

Order now to avoid missing out!

Late payment envelopes cannot be accepted by the school office or by Kapture. You can place an order online for class or individual photographs at any time for the remainder of the current school year; however a \$20 fee will apply if you order more than 10 days after photography.

If your child is in a sports or special photo, you can use the same school code on your order envelope to view and order these photos on Kapture's website, around the time that school photos are ready to be delivered. Please note; class, individual and sibling portraits are not available to view online prior to purchase.

Kapture offer a money back guarantee for any parent who is not fully satisfied with their photo package. Should you have any queries before or after photo day, please direct them to the Kapture office on **9240 1714** or email enquiries@kapture.com.au.

*All students will be photographed individually on photo day for school administration records AS WELL as included in their class group presentation available for purchase to all families. Should there be any reason why your child should **NOT** be included in the photo shoot –please contact the school office.*